



TAMWORTH BOROUGH COUNCIL

FORWARD PLAN

Executive and Key Decisions for the period 1 May 2013 - 31 August 2013

Whilst the majority of the Executive's business at the meetings listed in the Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains for example, confidential, commercially sensitive or personal information.

This is a formal notice under the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012 that, when appropriate part of the Executive meeting listed in this Forward Plan will be held in Private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it

Members of the public are entitled to obtain copies of the documents that will be relied upon when the decision is taken, unless they are confidential or exempt within the meaning of the Local Government Acts. These documents will be published on the Council's website at www.tamworth.gov.uk at least five working days before the decision is due to be taken. Paper copies will be available via the telephone and e-mail address set out below.

If you have any queries please e-mail lara-allman@tamworth.gov.uk

*Published on 11 April 2013
Updated on 1 May 2013
by Lara Allman
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Conf/Non-Conf	Decision to be taken by/Date	Key Decision	Subject	Portfolio and Contact Officer details/Author	Principal Groups & Organisations proposed to be consulted prior to making the decision and the means of consultation	Background Papers (<i>All Papers are available for inspection via the Contact Officer</i>)
Non Confidential	Council 16/05/13	Yes	Review of the Constitution and Scheme of Delegation To advise members of the changes to the Constitution and Scheme of Delegation for Officers	Jane Hackett Solicitor to the Council and Monitoring Officer jane-hackett@tamworth.gov.uk		Review of the Constitution and Scheme of Delegation
Non Confidential	Council 16/05/13	Yes	Members Code of Conduct Update To advise Members on the number of complaints received for the year 01 April 2012 until 31 March 2013 in relation to breaches of the Code of Conduct since the changes introduced by the Localism Act 2012	Jane Hackett Solicitor to the Council and Monitoring Officer jane-hackett@tamworth.gov.uk		Members Code of Conduct Update

Non Confidential	Council 16/05/13	Yes	Calendar of Meetings 2013/14 To receive the Calendar of Meetings	Leader of the Council Lara Allman Democratic & Election Services Officer lara-allman@tamworth.gov.uk		Calendar of Meetings 2013/14
Non-Confidential	Council 16/05/13	Yes	The Local Authorities (Executive Arrangements) (Meetings and Access to Information) Regulations 2013 Annual report containing information on all urgent executive decisions taken since September 2012	Leader of the Council Jane Hackett Solicitor to the Council and Monitoring Officer jane-hackett@tamworth.gov.uk		The Local Authorities (Executive Arrangements) (Meetings and Access to Information) Regulations 2013
Non confidential	Cabinet 30/05/13	Yes	Tamworth Golf Course Future Options-Project Initiation To seek approval to undertake a project to review the future options relating to Tamworth golf course	Portfolio Holder for Economic Development and Enterprise Robert Mitchell Director - Communities, Planning and Partnerships robert-mitchell@tamworth.gov.uk		Tamworth Golf Course Future Options- Project Initiation

Non Confidential	Cabinet 30/05/13	Yes	2014 Arts and Events Programme Proposal for 2014 schedule and major project.	Portfolio Holder for Economic Development and Enterprise Elanor Thompson Arts and Events Manager elanor-thompson@tamworth.gov.uk		2014 Arts and Events Programme
Non Confidential	Cabinet 30/05/13	Yes	Write Offs To provide members with details of write offs from 01 April 2012 to 31 March 2013 and to seek approval to write-off irrecoverable debt.	Portfolio Holder for Core Services & Assets Michael Buckland Head of Revenues michael-buckland@tamworth.gov.uk		Write Offs
Non Confidential	Cabinet 30/05/13	Yes	Welfare Benefit Reform Discretionary Payments	Portfolio Holder for Core Services & Assets, Portfolio Holder for Housing Rob Barnes, Stefan Garner Director - Housing and Health rob-barnes@tamworth.gov.uk, Director of Finance stefan-garner@tamworth.gov.uk		Welfare Benefit Reform Discretionary Payments

Non confidenti al	Cabinet 30/05/13	Yes	Planning applications - streamlining information requirements and validation Review of local information requirements to support planning applications	Portfolio Holder for Economic Development and Enterprise John Gunn Development Control Manager john- gunn@tamworth.gov.uk	Affected parties will be consulted and given 8 weeks to respond in accordance with statutory regulations The local community, including applicants,agents, statutory and non statutory bodies	Planning applications - streamlining information requirements and validation
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Confidential 1	Cabinet 20/06/13	Yes	<p>Commissioning of Financial Assessment and Welfare Benefits Advice Service from Staffordshire County Council to Staffordshire Local Authorities</p> <p>To seek final approval for, and endorsement of, the decision made by Staffordshire County Council on 16th May 2012 to commission all Staffordshire Local Authority Housing Benefit/Council Tax Benefit teams to provide Fairer Charging Financial Assessments and Welfare Benefits Advice at a local level on their behalf, initially from September 2013 – March 2016. Cabinet gave its initial approval on 16th June 2012.</p>	<p>Portfolio Holder for Core Services & Assets Karen Taylor Head of Benefits karen-taylor@tamworth.gov.uk</p>		<p>Commissioning of Financial Assessment and Welfare Benefits Advice Service from Staffordshire County Council to Staffordshire Local Authorities</p>
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Non Confidenti al	Cabinet 20/06/13	Yes	Capital Outturn Report 2012/13 To advise members on the final outturn of the Authority's Capital Programme for 2012/13 (subject to audit confirmation) and to request formal approval to re-profile specific programme budgets into 2013/14	Portfolio Holder for Core Services & Assets Barbara Cox Barbara- Cox@tamworth.gov.uk	Identification of requests for re-profiling of Capital Budgets in liaison with Budget Managers / CMT CMT Budget Managers	Capital Outturn Report 2012/13
Non- Confidenti al	Cabinet 20/06/13	Yes	Council House Building Pilot Project	Portfolio Holder for Housing Rob Barnes, Tina Mustafa, Steve Pointon Director - Housing and Health rob- barnes@tamworth.gov.u k, Head of Landlord Services tina- mustafa@tamworth.gov. uk, Housing Strategy Manager stephen- pointon@tamworth.gov.u k		Council House Building Pilot Project

Non-Confidential	Cabinet 20/06/13	Yes	Procurement Strategy 2013/14 to 2015/16 To seek Cabinet approval for an updated Procurement Strategy for Tamworth Borough Council, covering the period 2013/14 to 2015/16.	Portfolio Holder for Core Services & Assets Joanne Goodfellow Joanne-Goodfellow@tamworth.gov.uk	CMT 8/4/13	Procurement Strategy 2013/14 to 2015/16
Non-Confidential	Cabinet 20/06/13	Yes	Landlord Services - Welfare Reform & Preparations for Universal Credit To set out the resource requirements and implementation arrangements for tenants regarding universal credit from 2013 onwards	Portfolio Holder for Housing Tina Mustafa Head of Landlord Services tina-mustafa@tamworth.gov.uk		Landlord Services - Welfare Reform & Preparations for Universal Credit

Non-confidential	Cabinet 20/06/13	Yes	Landlord Services Regulatory Framework To approve Landlord Service End of Year (2012/13) performance data in line with the regulatory framework for all core landlord services, including re-lettings, repairs, rent arrears recovery and tenant involvement.	Portfolio Holder for Housing Tina Mustafa Head of Landlord Services tina-mustafa@tamworth.gov.uk		Landlord Services Regulatory Framework
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DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND

1	Information relating to any individual.
2	Information which is likely to reveal the identity of an individual.
3	Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6	Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.
7	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

